

Lead AD	AD (Stevenage Direct Services) Steve Dupoy
Deputy	AD (Planning & Regulation) Zayd Al-Jawad
Chair	Cllr Rob Broom
Vice-Chair	Cllr Adam Mitchell

Environment & Economy Select Committee Scrutiny Work Programme 2022-23
(Including main review items, one-off meetings, review revisits and policy development items)

The work programme is the main guide to the Committee's work throughout the year. However individual items can be raised at Committee meetings and consider as one-off items on a case by case basis at future meetings.

Scrutiny Review items 2022/23: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2022/23)	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Assistant Director/Deputy	Chair/ Vice-Chair Preference & Priority
(High Priority) <u>Continuation of Scrutiny of the Council's Climate Emergency</u>	SD Tom Pike, AD Planning & Regulation Zayd Al-Jawad. Executive Portfolio Holder for the Environment & Climate Change, Cllr Simon	Start up again in June/July 2022 and continue through the Municipal Year. Provisional date(s) • 23 June 2022 – Uni. of Herts Zero Carbon Lab report • 13 July 2022 –	(i) Likely to be numerous meetings throughout the municipal year; (ii) a full scope was agreed at the start of the review on 4 October 2021; (iii) Continuation of Interviews with all of the Executive Portfolio Holders seeing how the Climate Emergency is affecting their	As previously agreed, having considered the Council's Climate Emergency Strategy Action Plan, further sessions can be set up with the remainder of the	Top priority of the Chair & Vice-Chair to complete this work and agree monitoring milestones.

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	Speller. The review is also supported by the AD Stevenage Direct Services, Steve Dupoy, Environmental Sustainability Coordinator, David Thorogood & Interim Communications Campaigns Manager, Jonathan Sayers	interviews with the Leader & Resources Portfolio Holder <ul style="list-style-type: none"> • 20 September 2022 Interviews & share evidence gathering • 20 October 2022 – – interviews with Exec Portfolio Holders • 17 November 2022 - Interviews & share evidence gathering • (<i>Reserve date</i>) – 15 December 2022 – (pull together final pieces of review) • 17 January 2023 – Final Report and Recommendations 	businesses plans. (iv) The review is working with the University of Hertfordshire Zero Carbon Lab to help establish accurate data for measuring progress towards net zero by 2030.	Executive Portfolio Holders to interview them on the Climate Emergency & the implications for their area. The reminder of the evidence gathering will be a mixture of formal and some informal sub group meetings with some E&E Members and some desk top research.	
(High Priority) <u>Impact of the</u>	Various members of SLT and	To be scheduled – a scoping document	(i) This would take a number of meetings to		The Chair is aware that this wasn't

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<u>Cost of Living Crisis</u>	Executive Portfolio Holders.	and officer presentation could be brought to an E&E meeting in Q3 with a view to start the review when committee time permits and not until the Climate Emergency review is complete.	<p>be completed.</p> <p>(ii) A full scope would be required.</p> <p>(iii) Interviews and evidence gathering</p> <p>(iv) A review could consider:</p> <ol style="list-style-type: none"> 1. the overall impact on residents in Stevenage 2. Child Poverty 3. Fuel Poverty and use of food banks 4. Receive input from the CAB, and 5. Look at the soon to be published Census data 		included when the work programme was agreed in March 2022. However, the Chair is keen to include it given the pressing need.
(Medium Priority) <u>One-off performance review meeting to consider Parking</u>	SD Tom Pike, AD Planning & Regulation Zayd Al-Jawed. Officer(s) Executive	To be scheduled (programme into one of the meeting dates scheduled for main review)	<p>(i) One meeting.</p> <p>(ii) scope for the meeting required</p> <p>(iii) Interview with AD Zayd Al-Jawed and Exec Portfolio Holder for Economy,</p>		

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	Portfolio Holder for Economy, Enterprise and Transport		Enterprise and Transport, Cllr Lloyd Briscoe.		
(Medium Priority) <u>One-off performance review meeting to consider Fencing repairs</u>	AD Stevenage Direct Services, Steve Dupoy, Executive Portfolio Holder for Housing & Housing Development	To be scheduled. (programme into one of the meeting dates scheduled for main review)	(i) This would be a one-off meeting (ii) No scope required (iii) officer presentation updating Members		
(Low Priority) <u>One-off update on the 2016 Business Technology Centre Review</u>	Assistant Director (Planning & Regulation) Zayd Al-Jawad, Portfolio Holder for Economy , Enterprise & Transport, Lloyd Briscoe	Item to remain on the Work Programme and Possible be scheduled in 2022/23 – considering delivery of the WENTA contract (July 2019)	This would be a one-off update.	The Assistant Director (Planning & Regulation) can update Members on the agreed contract renewal and expected outputs from the new contracts.	
(Medium Priority) <u>One-off refresh of the Council's</u>	SD Tom Pike, AD Planning & Regulation Zayd	Q3/Q4 2022/23 To be scheduled. (programme into one	(i) One-off meeting. (ii) meeting scope required (iii) Interview with Exec	This item was raised by Members in 2022 taking into	

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<u>policies that support micro businesses in the Neighbourhood Centres</u>	Al-Jawed. Business Support Manager, Mena Caldbeck, Co-operative Neighbourhood Development Officer(s) Executive Portfolio Holder for Economy, Enterprise and Transport & Communities, Neighbourhoods & Co-operative Council.	of the meeting dates scheduled for main review)	Members and lead officers and small businesses.	account the dire financial position for many small businesses but aligned to that the continued squeeze on the Council's budgets making support very limited.	

Monitoring of Previous Reviews Recommendations/Actions							
Scrutiny Items:	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting/ date	Scoping details (whether full scope or simple scope required)	Other details	Comment by lead Assistant Director/ Deputy	Complete ✓ ✕
Consider the Committee's Action Tracker	23 June 2022	One meeting	Members comment on the document – which may lead to further monitoring	No scope required			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at its meeting on 23 June 2022.

Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope)	Other details	Comment by lead Assistant Director/ Deputy

Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope)	Other details	Comment by lead Assistant Director/ Deputy
<u>Portfolio Holder's Advisory Group (PHAG) on Sustainable Travel Towns</u>		To be scheduled.					